

# MANAGEMENT BOARD DECISION

**DECISION No MB/2024/15**

**OF THE ENISA MANAGEMENT BOARD**

**of 14 November 2024**

**on adopting meeting dates in 2025 for the bodies referred to in Article 13 of the  
Cybersecurity Act**

## THE MANAGEMENT BOARD OF THE EUROPEAN UNION AGENCY FOR CYBERSECURITY

Having regard to:

- Regulation (EU) 2019/881 of the European Parliament and of the Council of 17 April 2019 on ENISA (the European Union Agency for Cybersecurity) and on information and communications technology cybersecurity certification and repealing Regulation (EU) No 526/2013 (Cybersecurity Act), in particular Article 13, Article 17(2), Article 19(5), Article 21 and Article 23;
- Decision No MB/2013/6 of the Management Board of the European Union Agency for Cybersecurity (ENISA) on internal rules of procedure for the Management Board of ENISA and for the Executive Board of ENISA, in particular Article 20;
- Decision No MB/2020/2 on the Establishment and Operation of the Advisory Group, in particular Art. 5;
- Decision No MB/2020/04 on Setting up a National Liaison Officers network, in particular Art. 3(1);

Whereas:

- (1) The Management Board has several statutory deadlines for its decisions regarding the annual activity report and the single programming document, namely 31 January, 1 July and 30 November. These deadlines are interlinked with the processes of other bodies referenced in Article 13 of the Cybersecurity Act (hereafter "statutory bodies"). It is therefore suggested to set dates of statutory bodies to support these processes.
- (2) A timely planning of the meetings of ENISA statutory bodies is crucial for several processes within the Agency, in particular for the development of a single programming document and the statement of estimates and their implementation.
- (3) The Management Board shall hold an ordinary meeting at least twice a year. It shall also hold extraordinary meetings at the request of the Chairperson, at the request of the Commission or at the request of at least one third of the members with a right to vote.
- (4) The Executive Board shall meet at least once every three months.

- (5) The Executive Board shall prepare decisions to be adopted by the Management Board.
- (6) The Advisory Group meetings are convened by the Executive Director, either on his/her own initiative, or at the request of a simple majority of the AG members.
- (7) The National Liaison Officers (NLO) Network meetings are convened by the Executive Director, either on his/her own initiative, or at the request of a simple majority of the NLO Network members.
- (8) The Executive Board endorsed this decision at its meeting held on 17-18 October 2024.

### HAS DECIDED TO ADOPT THE FOLLOWING DECISION:

#### Article 1

##### Dates of the Management Board meetings in 2025

- 1. In 2025, the Management Board shall hold its **ordinary meetings** on the following dates:
  - 1) 17.06.2025 – 18.06.2025 (online format),
  - 2) 20.11.2025 – 21.11.2025 (physical format, Athens).
- 2. In 2025, the Management Board shall hold an **extraordinary strategic meeting** on the following date:
  - 1) 07.04.2025 – 08.04.2025 (physical format, Warsaw), including a joint session with the Governing Board of the European Cybersecurity Competence Centre.
- 3. Should the Chairperson of the Management Board, the Commission or at least one third of the members with right to vote request an additional extraordinary meeting, the date should be selected by the Management Board after consulting the ENISA Management Board secretariat.

#### Article 2

##### Dates of the Executive Board meetings in 2025

- 1. In 2025, the Executive Board shall hold its quarterly meetings on the following dates:
  - 1) 23.01.2025 – 24.01.2025 (online format),
  - 2) 22.05.2025 – 23.05.2025 (physical format, Brussels),
  - 3) 17.07.2025 – 18.07.2025 (online format),
  - 4) 23.10.2025 – 24.10.2025 (physical format, Athens).
- 2. Should the majority of the Executive Board members request an additional meeting, the date should be selected by the Executive Board after consulting with the ENISA Management Board secretariat.

**Article 3****Dates of the meetings of the NLO Network in 2025**

1. In 2025, the NLO Network shall hold its meetings on the following dates:
  - 1) 21.03.2025 (online format),
  - 2) 29.10.2025 (hybrid format, Athens and online),
  - 3) 05.12.2025 (online format).
2. Additional meetings are possible either on the initiative of the NLO secretariat or at the request of a simple majority of the NLO Network members.

**Article 4****Dates of the Advisory Group meetings in 2025**

1. In 2025, the Advisory Group shall hold its meetings on the following dates:
  - 1) 28.03.2025 (online format),
  - 2) 27.06.2025 (hybrid format, Athens and online),
  - 3) 08.10.2025 (physical format, Athens).
2. Additional meetings are possible either on the initiative of the AG Chairperson or at the request of a simple majority of the Advisory Group members.

**Article 5****Entry into force**

The decision enters into force on the day of its adoption.

**Done in Athens, 14 November 2024**

On behalf of the Management Board,

[signed]

Ms Fabienne Tegeler  
Chair of the Management Board of ENISA